

Myles E. Fiatsi
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OBJECTIVE:

Strategic and versatile professional with experience in facilities management and experience working in the acute care setting. I am also a current MBA student Pursuing a graduate program in Business Analytics with the intent to apply my knowledge in the Healthcare Industry.

Education

East Carolina University, Greenville, NC
Master of Business Administration - Business Analytics | Expected May 2026
Bachelor of Science in Exercise Physiology | December 2021

PROFESSIONAL EXPERIENCE:

UNC Health Care, Chapel Hill, NC - Facilities Operations Coordinator | June 2024 – Present

- Manage daily facility operations for Wellness Centers, overseeing safety, equipment maintenance, and vendor coordination
- Conduct safety audits and inspections, ensuring compliance with state and federal regulations
- Develop and update facility operational manuals and train staff on safety and compliance procedures
- Serve as point person for complex customer service issues and administrative tasks
- Assist with fitness software management, budget preparation, and expense control strategies

UNC Health Care, Chapel Hill, NC - Rehab Therapy Aide | June 2022 - June 2024

- Assisted therapists with patient treatment and mobilization
- Analyzed patient medical histories and assessed exercise-related risks
- Maintained meticulous records of patient treatments and activities
- Conducted environmental care audits and performed non-clinical patient care tasks

YourCareerGuidance, LLC, Remote - Founding Partner | February 2023 - November 2023

- Developed company's strategic direction and business plan
- Built and maintained relationships with stakeholders, clients, and partners
- Gained experience in adapting to changing circumstances and creative problem-solving

Costco Wholesale, Apex, NC - Front End Sales Lead | June 2018 - June 2022

- Liaised with managers and vendors to oversee merchandise status and sales promotions
- Managed product returns and maintained accuracy of product signage

Certifications & Skills

- **Healthcare Certifications:** ACSM Certified Exercise Physiologist, ACLS, BCLS, Adult and Pediatric First Aid/CPR/AED, NASM Certified Personal Trainer
- **Data Analytics Proficiency:** Introduction to Data Analytics, Data Visualization with Excel and Cognos, R Programming for Data Science
- **Software Skills:** Microsoft Office Certified, Excel Basics for Data Analysis
- **Facility Management:** Certified Pool Operator certification

Additional Experience

- **Student Athletic Training Intern:** East Carolina University | Aug 2021 - Dec 2021
- **Intern:** Back In Action Physical Therapy | May 2021 - Aug 2021
- **Ticket Master:** Regal Cinemas | Apr 2017 - June 2018
- **Volunteer:** UNC Healthcare, Chapel Hill | June 2015 - Aug 2017

Skills and Abilities

- **Facility Operations Management:** Expertise in overseeing daily operations, safety compliance, and risk assessment.
- **Staff Management:** Proficient in supervision, scheduling, and team collaboration.
- **Financial Acumen:** Experience in budget management and expense control.
- **Customer Service Excellence:** Strong skills in conflict resolution and enhancing customer satisfaction.
- **Data Analysis:** Competent in data analysis and visualization for informed decision-making.